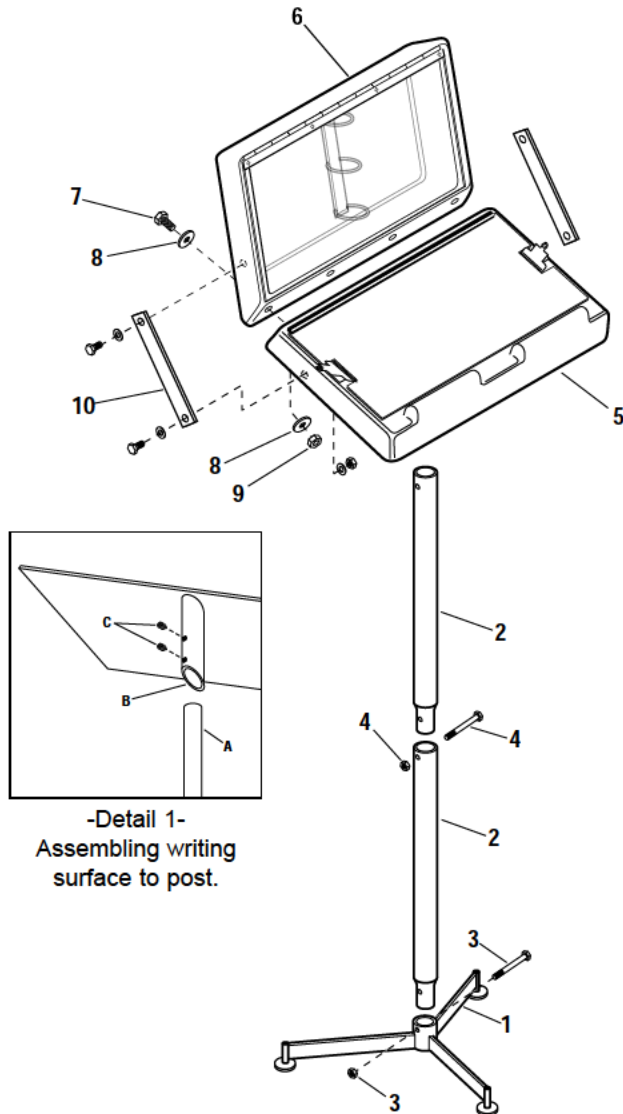




## Assembly Instructions 1200S Information Stand



**NOTE:** This stand may be assembled with writing surface (item 5) at a height suitable for either standing use or seated use. To assemble for seated use, substitute 11" long post section for 22 1/2" long section (item 2).

Refer to illustration at left. *NOTE: The unit you are assembling may look slightly different than the illustration.*

1. Identify posts for stand (items 2 & 2a). Lower post (item 2) has a hole at the top. Upper post (item 2a) has a hole in the swaged end.
2. Slide upper post (2a) into top of lower post (2). Fasten posts together by inserting self-threading screw (4) thru both holes.
3. Slide swaged (bottom) end of lower post (2) into base (1). Secure with screw, nut and setscrews (3). Snap glides into base.
4. Slide writing panel onto top of stand post (detail 1). Tighten two set screws to secure (C on detail 1).
5. Assemble display panel (6) to writing panel (5) using four bolts, flat washers and hex nuts (7, 8, 9). Tighten securely.
6. Align side braces (10) as shown and mark holes. Drill 1/4" holes through panel sides. Affix braces to panels using bolts, nuts and washers tighten securely.
7. Remove protective sheets from clear acrylic covers by running knife blade along edge of hinge and stripping off tinted plastic.



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